

VENDOR PAYMENT TRACKING CHART

	Business Name & Telephone No.	Contract Date & Total Cost	Deposit & Date	Next Pay & Date	Final Pay & Date
Wedding consultant					
Ceremony site					
Officiant					
Reception site					
Caterer					
Liquor services					
Wedding gown					
Tuxedo/grooms suits					
Photographer					
Videographer					
Stationer					
Calligrapher					
Music (Ceremony)					
Music (Reception)					
Florist					
Bakery					
Decorations					
Party favours					
Tents/chairs					
Other rental & supplies					
Gift suppliers					
Transportation					
Gift attendant					
Other:					